



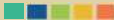
Athena

HRMS on the Cloud



Features



Complete HRMS for all team sizes. 

Workforce Management

Employee registry, life-cycle, self-service & audit log



Time Attendance

Roster, Shifts, Timesheet, Workflow & Policy checks



Leave Tracking

Leave Types, Quotas, Workflow & Policy automation



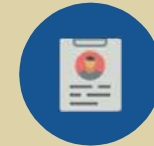
Travel & Expense

Requests, Advances, Multi-currency, Claims, Payables



Reports & Insights

Filter, View, Export Reports; Dashboard views.



Payroll & Loans

Payroll, Compliances, Loans and Advances



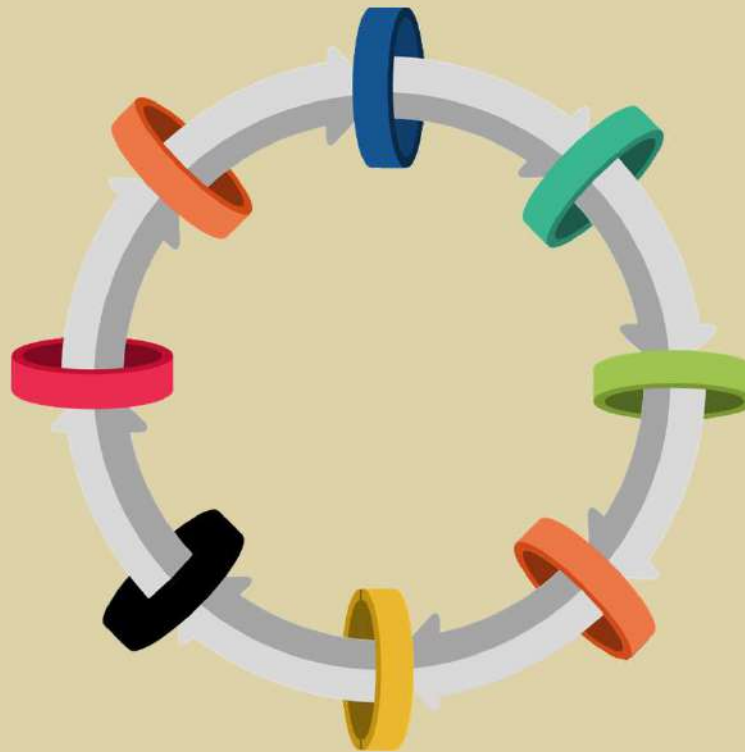
Integrations

Connect SAP/ERP or Attendance & Access Control hardware



Helpdesk

Tickets based service desk to resolve issues transparently





Interactive Tools



User engagement 

Holiday Calendar
Location-wise holiday calendar.

Document Repository
Versioned document repository for storing various document types centrally.

Employee Calendar
Interactive calendar with date wise details of attendance, leave & work-hours.

Birthdays & Announcements
Birthday notifications and company-wide, department-wide, location-wide messages.

Colour-coded TimeSheet
Colour-coded timesheet with work hour break-up and request status.

Shift Manager
Shift and roster management, auto-rotation, auto-shift and employee-wise shift management.

Team Calendar
At-a-glance view of team's headcount & attendance on weekly basis.

Mails & Notifications
Task automation, mail triggers, popup notifications for timely user attention.

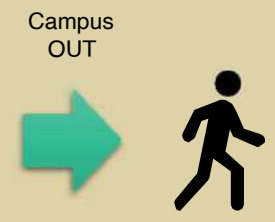
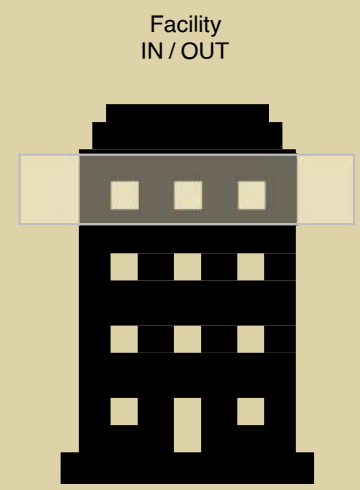
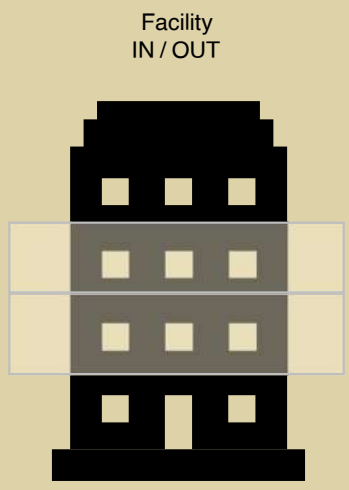
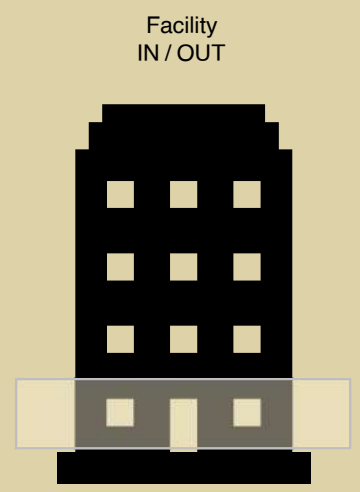
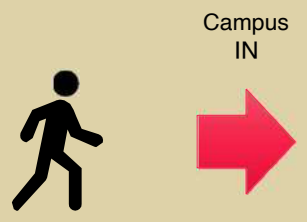
Organisation Structure
Organisation details, subsidiaries, locations, departments & reporting structure.

Employee Directory
Detailed employee profile search, data versioning, audit log and service requests.





Occupancy and Net Hour Monitoring



Main Entrance	Work Area - 1	Work Area – 2 & 3	Work Area - 4	Main Entrance
07:05 am	07:15 am	08:15 am	12:56 pm	
	08:00 am	12:20 pm	03:45 pm	03:55 pm



RDBMS / Data Files



SAP BAPI / HRMS



tyco | Software House

tyco | Kantech

tyco | CEM Systems | ROSSLARE SECURITY PRODUCTS



NITGEN | CROSSMATCH

VIRDI SecuGen

OEMs / Brands



Browser



Mobile



Command Line

- Fastest Compute Engine
 - Integrates with variety of data sources
 - Available On-Cloud and On-Premise
 - Built-in Workflow Automation
 - Auto-Email, Auto-Upload, Auto-Update
 - Alerts and Notifications
 - Hassle-Free, Easy-to-Use
-
- For a **customer** having around **30,000 cardholders** generating more than **One Million punch records** per day, **across regions**, our system processes Facility Hours, ODC Hours, Net Hours etc reports **within 10 minutes**, including the time taken to update SAP.



Email



Cloud



FTP



Tech Specs

Modular | Integrated | Standalone

Multi-User Enterprise-grade System

Role-based and User-based Secure Access

Dashboards, Reports, Auto-Email

Data Views - List, Form, Tree, Calendar, Kanban

Form Designer, Form Templates

Report Builder

Workflow Manager

- Activity Log, Audit Log, Error Log
- PDF Print, Email
- Import-Export Excel and CSV files
- Bulk Rename, Bulk Updates
- Background Job Scheduler
- Documents Repository
- Alerts and Notifications
- Multi-Lingual

Features List

Basic Setup

Company Setup
Setting Up Taxes
Setting Company Sales Goal
Global Defaults
System Settings
Letter Head
Data Import

Data Management

Data Import Tool
Data Export
Chart Of Accounts Importer
Downloading Backups

Users and Permissions

Adding Users
Users And Permissions
Role and Role Profile
Role Based Permissions
User Permissions
Role Permission Access
Sharing
Limited User
Administrator
Printing

Workflows

Workflows
Workflow Actions
Workflow State
Assignment Rule

Employee

Employee
Employment Type
Branch
Department
Designation
Employee Grade
Employee Group
Employee Health Insurance

Attendance

Attendance
Employee Attendance Tool
Attendance Request
Upload Attendance
Auto Attendance

Leave Management

Leaves
Holiday List
Leave Type
Leave Period
Leave Policy
Leave Policy Assignment
Leave Allocation
Leave Application
Compensatory Leave Request
Leave Encashment
Leave Block List
Leave Ledger Entry

Recruitment

Recruitment
Employee Referral
Staffing Plan
Job Opening
Job Applicant
Job Offer
Appointment Letter

Training

Training Program
Training Event
Training Result
Training Feedback

Employee Lifecycle

Employee Lifecycle Management
Employee Onboarding
Employee Promotion
Employee Separation
Employee Transfer
Employee Skill Map

Payroll

Payroll Setup
Payroll Management
Payroll Period
Income Tax Slab
Salary Component
Salary Structure
Salary Structure Assignment
Salary Slip
Payroll Entry
Additional Salary
Retention Bonus
Employee Incentive

Employee Tax and Benefits

Setting Up Income Tax Deduction
Employee Tax Exemption Declaration
Employee Tax Exemption Proof Submission
Employee Other Income
Employee Benefit Application
Employee Benefit Claim

Performance

Appraisal

Travel and Expense Claim

Travel Request
Employee Advance
Expense Claim

Gratuity

Gratuity
Gratuity Rule

Shift Management

Shift Management

Fleet Management

Fleet Management
Vehicle
Vehicle Log

Setup

Human Resource Setup
HR Settings
Daily Work Summary Group
Reports

Loan Management

Loan Security Type
Loan Security
Loan Security Price
Loan Type
Loan Application
Loan Security Pledge
Loan
Loan Disbursement
Loan Interest Accrual
Loan Repayment
Loan Write Off
Loan Security Unpledge
Process Loan Security Shortfall
Process Loan Interest Accrual
Loan Security Shortfall

Customizations

Kanban Board
Desk Page
Basic Customizations
Customizing Module Visibility
Server Script
Document Title
DocType
Authorization Rule
Customize Form
Customize Print Format
Custom Field
Report Builder

System Configuration

Settings
Show or Hide Modules
Naming Series
Session Defaults
Bulk Renaming of Records
Bulk Update
Milestone Tracking
Auto Repeat
Domain settings
Energy Point System

Printing and Branding

Print Settings
Print Format
Print Format Builder
Print Style
Print Headings
Address Template
Terms And Conditions
Cheque Print Template
Custom Translations
Raw Printing

Email

Email
Email Domain
Email Account
Email Inbox
Email Template
Sending Email from any Document
Linking Emails to Documents
Email Digest
Auto Email Reports
SMS Settings
Notification
Document Follow
Email Dropbox



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